

COUNCILLOR Fundamentals 2010



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Councillor Fundamentals 2010 builds on the program offered last year to provide greater depth for councillors who now have some experience under their belt, and want to take the next step in their professional development.

It comprises three workshops in regional locations across three months, each targeting one of the core skills needed to perform strongly as a councillor.

COST (GST inclusive) Price includes all training materials and lunch

\$75 per workshop (or 13 councillor development credit points)

Register online at www.mav.asn.au/councillorfundamentals

Be quick, places limited.

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FINANCE FUNDAMENTALS

A full-day workshop on the financial responsibilities of a councillor. Areas covered include financial sustainability of councils; risk assessment and management; understanding rates strategies; and understanding developer contributions. This program will be facilitated by Michael Courtney, Director CT Management Group. Michael brings over 25-years' local government finance experience to the program.

GOVERNANCE FUNDAMENTALS

A full-day workshop on governance principles and processes. Areas covered include principles of good governance; setting a vision for council; implementation of that vision and strategic priorities; balancing the strategic and representational roles; and understanding council planning cycles. This program will be facilitated by highly experienced former local government Chief Executive Officer, Phillip Shanahan.

MEETING CONDUCT AND NEGOTIATION FUNDAMENTALS

A full-day workshop on meeting conduct, rules and negotiation skills. Areas covered include understanding meeting processes and conduct; understanding the rules of debate; protocols and conventions; chairing; managing conflict; hard and soft tools and techniques; and bringing people on board. The program is facilitated by Marion McLeod who brings considerable experience in the corporate, media and local government world.

2010 PROGRAM TIMETABLE

	FINANCE	GOVERNANCE	MEETING CONDUCT AND NEGOTIATION	LOCATION
BENALLA	Wed 24 Mar	Tue 20 April	Thu 27 May	Benalla Performing Arts Centre, 57 Samaria Rd, Benalla
COLAC	Tue 16 Mar	Wed 21 April	Tue 25 May	Colac Otway Performing Arts and Cultural Centre, Cnr Rae & Gellibrand Sts, Colac
BROADMEADOWS#	Thu 18 Mar	Thu 22 April	Thu 20 May	Hume Global Learning Centre, 1093 Pascoe Vale Road, Broadmeadows
TRARALGON	Fri 26 Mar	Thu 29 April	Tue 18 May	Macfarlane Burnet Room, Latrobe City Council Traralgon Service Centre, 34 – 38 Kay Street, Traralgon
BENDIGO	Fri 19 Mar	Fri 30 April	Tue 1 June	Greater Bendigo Council Offices, 195 – 229 Lyttleton Tce, Bendigo
OAKLEIGH	Sat 27 Mar	Sat 1 May	Sat 22 May	Monash Seminar and Training Centre, Old Oakleigh Council Chambers, 1A Atherton Rd, Oakleigh

All workshops will start at 9.30am and finish at 3pm

All workshops at Broadmeadows will start at 3pm and finish at 8.30pm

