



# COUNCILLOR FUNDAMENTALS

Please complete details, indicate preferred workshops and fax this form to 03 9667 5550.  
Applications close one week prior to session date.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Council: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

All full day workshops run from 9:00am – 5:00pm

**GOVERNANCE**

- |  |   |   |
|--|---|---|
| Thurs 5 Feb, Altona <input type="checkbox"/> | Wed 4 Feb, Ballarat <input type="checkbox"/>    | Sun 1 Feb, Oakleigh <input type="checkbox"/>    |
| Mon 2 Feb, Sale <input type="checkbox"/>     | Tues 3 Feb, Wangaratta <input type="checkbox"/> | Fri 6 Feb, Warrnambool <input type="checkbox"/> |

**FINANCE**

- |  |   |   |
|--|---|---|
| Thurs 5 March, Altona <input type="checkbox"/> | Wed 4 March, Ballarat <input type="checkbox"/>    | Sun 1 March, Oakleigh <input type="checkbox"/>    |
| Mon 2 March, Sale <input type="checkbox"/>     | Tues 3 March, Wangaratta <input type="checkbox"/> | Fri 6 March, Warrnambool <input type="checkbox"/> |

**PLANNING**

- |  |   |   |
|--|---|---|
| Thurs 2 Apr, Altona <input type="checkbox"/> | Wed 1 Apr, Ballarat <input type="checkbox"/>    | Sun 5 Apr, Oakleigh <input type="checkbox"/>    |
| Mon 6 Apr, Sale <input type="checkbox"/>     | Tues 7 Apr, Wangaratta <input type="checkbox"/> | Fri 3 Apr, Warrnambool <input type="checkbox"/> |

**MEDIA & COMMUNICATION**

- |  |   |   |
|--|---|---|
| Thurs 7 May, Altona <input type="checkbox"/> | Wed 6 May, Ballarat <input type="checkbox"/>    | Sun 3 May, Oakleigh <input type="checkbox"/>    |
| Mon 4 May, Sale <input type="checkbox"/>     | Tues 5 May, Wangaratta <input type="checkbox"/> | Fri 1 May, Warrnambool <input type="checkbox"/> |

**COST (GST inclusive)**

\$100 per workshop or 18 Councillor Credit Points  
\$350 for workshop series (all four modules) or 63 Councillor Credit Points

The price includes all training materials and refreshments. Places will be limited for each session.

**Payment method (please tick):** (Note that Councillor Credit points are only applicable to councils who have purchase these with their annual MAV subscription)

Councillor Credit Points  Cheque (*payable to Municipal Association of Victoria*)  Credit card (*details below*)

Purchase order\*

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**Total: Cost \$** \_\_\_\_\_ (Incl. GST) **or Credit Points** \_\_\_\_\_ \*Purchase order number \_\_\_\_\_

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Card No: \_\_\_\_\_

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Card Type (*Visa, BC, MC only*).  Visa  BC  MC      Expiry date: \_\_\_\_ / \_\_\_\_

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Name on card: \_\_\_\_\_      Signature: \_\_\_\_\_

There will be no refunds for cancellations received later than three working days after applications close, however a substitute is welcome. All cancellations must be made in writing.

Municipal Association of Victoria ABN 24 326 561 315. Please note that this registration form acts as a tax invoice for GST Purposes

**CONTACT**

Jodie Delaney, Event Manager, 9667 5524 or [jdolaney@mav.asn.au](mailto:jdolaney@mav.asn.au)

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**EMAIL** [reception@mav.asn.au](mailto:reception@mav.asn.au) [www.mav.asn.au](http://www.mav.asn.au)