

State-wide Library Management System

The Municipal Association of Victoria with the support of Local Government Victoria (LGV) has commenced the process of planning, development, consultation and delivery of a state wide Library Management System (LMS). A contract will be established for a single LMS that can be accessed by all councils and Regional Library Corporations (RLCs) across the state.

The KPMG [Victorian Public Libraries Review 2016](#) found that a single LMS across Victoria would result in increased organisational and cost efficiencies for local councils and library service providers. LGV has provided \$50,000 towards the development of this state-wide procurement that is open to all Victorian councils and RLCs to share in collaborative procurement savings and efficiencies.

Objectives

To establish a contract for the supply of a single Library Management System that can be accessed by all councils and RLCs across the state:

- Enable collaboration / common processes across libraries
- Simplify the ability to connect with other councils' systems
- Fulfill the ongoing operational requirements of the SWIFT Consortium
- Negotiate the best commercial outcome for the sector
- Ensure legislative compliance
- Enable libraries to seamlessly transition with the SWIFT Consortium
- Engage the supplier market to understand future opportunities and innovations.

Process

The LMS Steering Group, comprising representatives from councils, RLCs and PLVN held its first meeting on 26 June. A tender evaluation panel will be drawn from the Steering Group membership. The project is being supported by Andrew Sheedy of DMA Pty Ltd.

An invitation for organisations to submit an EOI for the provision of the LMS will be finalised by mid-August for advertising. As the EOI document is currently being developed, any councils or regional libraries wishing to input to the EOI considerations, are asked to contact Andrew Sheedy asheedy@dmaust.com.au to raise issues for incorporation as appropriate.

Following the EOI process, the Request for Tender is anticipated to provide councils/RLCs with two options for participation:

- Access to the LMS only (i.e. standalone)
- LMS 'Sharing model' & consortium (including contribution to management fee)

Councils/RLCs will be able to join at any time and seamlessly transition from option 1 to 2 (or vice versa - with appropriate notice periods). Councils joining from outside Victoria will be managed as part of the consortium.

Indicative Timeline

MAV select project consultant	Completed May 2017
Finalise EOI requirements	31 July 2017
Advertise EOI	19 August 2017
EOI closes	8 September 2017
EOI evaluation complete	29 September 2017
Presentation to libraries on EOI outcomes	October 2017
Commence planning for LMS RFT	October 2017
Contracts Executed	Latest February 2018

Queries regarding the LMS procurement process can be directed to Alison Hawkins, Contracts Manager ahawkins@mav.asn.au