

CDIS Process - Child Becomes a Parent

VERSION: 1.1 21/02/2020

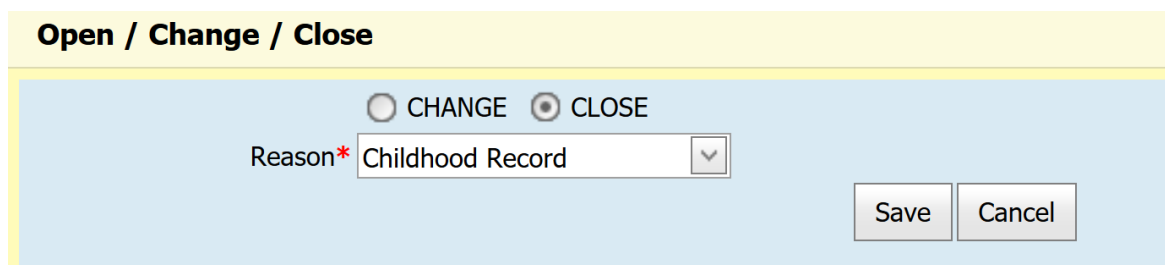
On legal advice from MAV, the process for the use of a childhood history when they become a parent has been changed.

The childhood record should only be used for the client while they are 0-6yo as this was the purpose of the original health record and contains health information relevant to that time and to their Primary care giver.

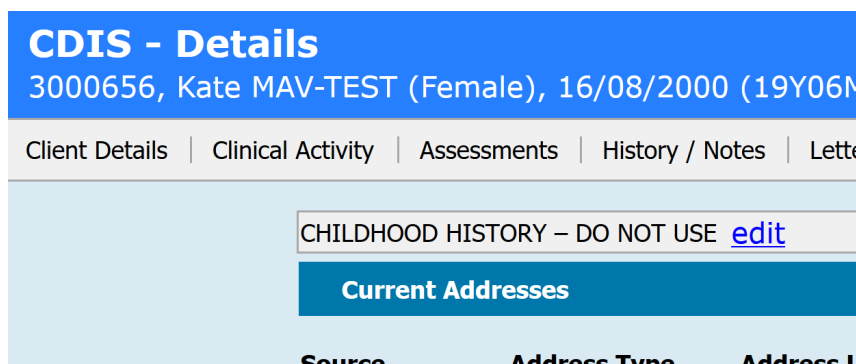
This record should be closed for service rather than being used as a parent history and should not be altered for the new purpose.

When a child becomes a parent:

1. Close the existing child record from Universal MCH Service (Client Details > Open / Change / Close Client) and select close with **Childhood Record** as the reason.



2. On the Client summary page screen, at the top of the history, click **Edit** and make a note **CHILDHOOD HISTORY – DO NOT USE**



3. A new history needs to be created for the client as a parent and the correct relationships attached to this.
4. If you come across duplicate histories for one person, check that you are using the parent record and not the childhood record. The childhood record will have parents (eg. mother and/or father) attached to it and the note CHILDHOOD

HISTORY – DO NOT USE on the summary page screen.

CDIS - Details
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3000656, Kate MAV-TEST (Female), 16/08/2000 (19Y06M)

Client Details | Clinical Activity | Assessments | History / Notes | Letters / Reports | Client File | Logout

CHILDHOOD HISTORY – DO NOT USE [edit](#)

Current Addresses						
Source	Address Type	Address Line 1	Address Line 2	Suburb		
by Birth Notice	Home	14 Aspect PDE		ALFREDTON, 3350 (Primary)		

Contacts / Relationships							
VIC	Full Name	Relationship	Primary Care Giver	Caregiver	Birth Date	Phone	Interpreter Required
3718238	Test MOTHER	Mother	Yes	Yes	25/03/1986	M:0402293406	

Contact Information	
Main language at home Interpreter Required Unknown Aboriginal / TSI Not Stated / inadequately described Adopted No Patchwork Unknown Health Care Card Number 00 Location Municipal Association of Victoria-Collins Centre	Other Identifiers CDIS-VIC (default) Allergies Family Customs Additional Needs

NOTE: DO NOT ever merge childhood history with a parent history