

Chair	MAV Board member Any meetings held during the Board Caretaker Period will be chaired by an MAV Officer.
Purpose	To inform and progress strategic human services issues impacting on local government as prioritised by the MAV Strategic Plan.
Scope	The committee will address human services issues prioritised by the MAV Board and the Strategic Plan.
Membership	The membership is determined by the Board through an Expression of Interest process. The MAV will seek committee membership from: <ul style="list-style-type: none"> • metropolitan, regional and rural councils • councillors and senior council officers, and • no more than two representatives from each council. Members that miss three or more consecutive meetings without an apology or sending a substitute will no longer be a member of the Committee.
Role of Members	To inform the MAV of councils' positions, issues and strategies identified in each region. To support consultation with regional groupings of councils on current state-wide human services. To participate in the formulation of MAV state-wide policy positions and campaigns. To respond to out-of-session communications.
Priorities and Timelines	The committee should address priority issues and strategic directions, which are consistent with the Strategic Plan and MAV Board priorities Short-term project or policy specific working groups may be created where the need arises Meetings every three months Review achievements and future strategy annually
Quorum and casting vote	Quorum will consist of the Chair, or Deputy Chair or other nominated MAV Board Member, and 30 per cent of committee members. The Chair shall have a casting vote in relation to any matter or motion before the Committee.
Term of Group:	November 2018. A review of the TOR's will be undertaken in March 2018.
Reporting	Minutes and outcomes from committee meetings to be reported to the MAV Board by the committee Chair.
MAV Resourcing	Secretariat functions to the committee - MAV All member councils to be regularly circularised regarding the activities of the committee
Media and Communications	The MAV President is the media spokesperson for the MAV. The President may, at times, give express permission for the CEO or another person to act as a spokesperson on a specific matter. All media inquiries that occur in your capacity as a member of an MAV advisory group should be redirected to MAV Communications (Debbie Jones, 9667 5521, 0414 396 097, djones@mav.asn.au) for the attention of the President.