

# 2019 Lynbrook Hotel Community Contributions Fund

Applications open Monday 8 October and close at 5.00 pm Friday 2 November 2018

**Please read this information before completing your online application form.**

Visit <https://casey.smartygrants.com.au/> to begin your application.

## Introduction

As a condition of its gaming licence, the Lynbrook Hotel has been directed by the Victorian Commission for Gambling and Liquor Regulation (VCGLR) to make an annual cash contribution to the City of Casey, for distribution to the community as a positive social benefit to residents in Casey.

The City of Casey will administer these funds under the name – the Lynbrook Hotel Community Contributions Fund. The City of Casey does not endorse gambling, gaming providers, products and services. Council has accepted to distribute these funds for the benefit of the residents of Lynbrook, Lyndhurst and Hampton Park, being the primary patron catchment of the venue, and for the wider Casey community.

Local community groups and organisations seeking to reduce the harm from Electronic Gaming Machines (EMG) gambling or encourage and support non-gambling activities may apply to receive a portion of these funds.

## Electronic Gaming Machines and the City of Casey

Casey's *Electronic Gaming Machines Strategy 2015-2020* outlines Council's position on EMG gambling in the municipality including an overall goal and long-term commitment to reduce the negative impacts of gambling from the operation of electronic gaming machines on the Casey community.

Council acknowledges the economic and recreational functions of all forms of gambling in the local community but also recognises that a comparatively small but significant number of people gamble excessively and as a result experience personal, family and financial problems.

Council is committed to minimising risk and harm from problem gambling through its strategic and community planning processes, through community capacity building, long-term advocacy for gambling industry reform, increased accountability and through the support of services for those who experience gambling related harm.

The City of Casey does not profit from poker machines and advocates for stronger public health measures to prevent the harm that they cause.

## What is the Lynbrook Hotel Community Contributions Fund?

The City of Casey has been directed to distribute funds resulting from income from electronic gaming machines operating at the Lynbrook Hotel.

Community groups, organisations, and schools located within Casey, which directly support residents of Lynbrook, Lyndhurst, Hampton Park, and the wider Casey community can apply for up to \$10,000 (with a minimum of \$1,000).

Applicants may submit more than one application, provided that the total amount of funding sought from all applications does not exceed \$10,000.

The funds are for one year and will be distributed in equal quarterly instalments.

## What are the objectives?

The Lynbrook Hotel Community Contributions Fund “will be used for the provision of services and facilities to residents of Lynbrook or donated to individuals, non-for-profit community groups and sporting organisations providing services and facilities to residents in the City of Casey.” (*Lynbrook Hotel gaming licence condition*).

It has been identified that half of the patrons to the Hotel come from the adjoining suburb of Hampton Park and that Hampton Park and Lynbrook residents experience higher levels of social and economic hardship across a variety of livability indicators. This will be considered in the context of any funding requests for services that assist communities experiencing harms.

Furthermore, the Fund will support applications that:

- » Provide social support for the community to assist residents and their families with issues associated with gambling related harm and problem gambling. Problem gambling is characterised by difficulties in limiting money and/or time spent on gambling which leads to adverse consequences for the gambler, others, or for the community.
- » Support mental wellbeing through activities that promote resilience, social inclusion and social connection
- » Promote alternative recreational activities in the City of Casey to achieve a balance of lifestyle choices for the community.

## How are successful grants decided?

Lynbrook Hotel Community Contributions fund applications will be administered in line with Council’s Grants Policy which supports good governance in grant making.

Applications will be assessed on how well it meets one or more of the following criteria:

- » How well the application meets the objectives of the Lynbrook Hotel Community Contributions Fund (stated above).
- » Evidence of need for the project within the targeted communities.
- » How the application will deliver outcomes that primarily benefit the residents of Lynbrook, Lyndhurst and Hampton Park.
- » The ability of the applicant to deliver the activities described in the application, including the financial position of the organisation and their need for funds to deliver the program/project.
- » Proposed budget and value for money for the grant.

Applications will be assessed by a Community Panel and recommendations of this Panel will be presented to Council for endorsement.

## Who can apply?

- » Registered (incorporated) not-for-profit clubs or community groups
- » Unincorporated community groups that have an auspice arrangement with an incorporated group who agree to receive and manage the funds
- » Schools
- » Organisations based in Casey or provide services to the Casey community
- » Organisations (or auspices) with appropriate public liability insurance

## What can be funded?

- » Applications from community groups/organisations to support individuals who are experiencing hardship as a result of problem gambling
- » Activities and services that will benefit residents of Lynbrook, Hampton Park, or the wider Casey community such as community education, training, workshops, programs, and events
- » Operational costs in relation to running a specific program or service
- » Enhancements to facilities that will improve community participation and access to services or programs
- » Social support services

## What will not be funded?

- » Events held outside the City of Casey
- » Activities that happen outside of the funding period (December 2018 – December 2019)
- » Capital works at Council owned facilities

## What are the timelines?

Monday 8 October 2018	Applications open. The online application form will be available on the City of Casey website
Monday 8 October 2018	<b>Information session</b> Venue: Lynbrook Community Centre, 2 Harris Street Lynbrook Time: 7.00 pm – 8.00 pm
Friday 2 November 2018	Applications close at 5.00 pm – there is no access to the online applications after 5.00 pm. An automated acknowledgement email is sent to the applicant as soon as the application is submitted.
November – December 2018	Applications are processed to determine eligibility. Community panel meetings take place to assess applications
December 2018	Council meeting for formal consideration of the Community Panel's recommendations.
December 2018	Applicants are notified of the outcome of their application.

## How do I apply?

Applications must be submitted online and include additional information as specified on the application form. Access to the internet and an email address will be required. The link to the application form is available at: <https://casey.smartygrants.com.au/>. The application must be submitted by the due date. Late or incomplete applications will be not considered.

## If your application is successful

- » We will notify you by email
- » In the email, we will include the Information for the Lynbrook Hotel Community Contributions Fund Recipients document which will outline the conditions for your grant.
- » You will receive equal quarterly instalments to the total value of the grant

## What is the acquittal/reporting process?

Council is required to advise the VCGLR annually on how the contributions were expended or utilised. Successful applicants must complete the required acquittal process online within 60 days of spending the money or by 31 December 2019, whichever is earliest.

## If your application is unsuccessful

An email will be sent to unsuccessful groups explaining why the application was not successful. Groups are encouraged to make another application in future years, provided that the group is eligible.

## What are the conditions of funding?

All successful applicants must adhere to the conditions as outlined in the letter of offer and City of Casey's Grants Policy (October 2017) which is available from Council's website.

On-going funding is dependent the Lynbrook Hotel meeting the conditions of its gaming licence.

## Contact Council

Community Grants Officers are available to answer questions about how to apply, the grant criteria and general queries. They can be contacted on 9705 5200 or email:

[communitygrants@casey.vic.gov.au](mailto:communitygrants@casey.vic.gov.au)

## Legal limitations of fund (Disclaimer)

The fund has been established under an order which was made by the Victorian Commission for Gambling and Liquor Regulation (VCGLR) on 1 February 2018 which amended an existing gaming venue operators' licence (Lynbrook Tavern Pty Ltd V06095943). The City of Casey are not the regulating body in determining the duration or conditions of this arrangement and the fund including any amounts provided to Council may be subject to change based on the requirements outlined in the *Gambling Regulation Act 2003* and any orders made from time to time by the VCGLR. Further information on the roles and functions of the VCGLR can be found online at [www.vcglr.vic.gov.au/](http://www.vcglr.vic.gov.au/)

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### Contact City of Casey

03 9705 5200

**NRS:** 133 677 (for the deaf, hearing or speech impaired)

**TIS:** 131 450 (Translating and Interpreting Service)

[caseycc@casey.vic.gov.au](mailto:caseycc@casey.vic.gov.au)

[casey.vic.gov.au](http://casey.vic.gov.au)

 [facebook.com/CityOfCasey](https://www.facebook.com/CityOfCasey)

 [@CityOfCasey](https://twitter.com/CityOfCasey)

PO Box 1000  
Narre Warren VIC 3805

### Customer Service Centres

#### Narre Warren

Bunjil Place,  
Patrick Northeast Drive

#### Cranbourne

Cranbourne Park  
Shopping Centre